



STEVE SISOLAK
Governor

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
1263 S. Stewart Street
Carson City, Nevada 89712

KRISTINA SWALLOW, P.E., Director
In Reply Refer to: Human Resources

UNCLASSIFIED JOB ANNOUNCEMENT
August 3, 2022

Nevada Department of Transportation Chief Pilot

The Nevada Department of Transportation is accepting resumes for a Chief Pilot position in Carson City. This is an unclassified, full time position, appointed by and serves at the discretion of Nevada Department of Transportation's Deputy Director.

POSITION DESCRIPTION:

Pilots fly missions and aircraft which vary with the department to which the position is assigned. Pilots must maintain current certification to fly agency aircraft which may include jets, turboprop single- and/or multi-engine airplanes, rotorcraft helicopter or other equipment owned or leased by the agency.

Incumbents function as managers who train, supervise and evaluate the performance of subordinate supervisors; develop policies and procedures; and allocate staff and resources to accomplish goals and objectives.

This position is located in Flight Operations, Carson City. Incumbent: pilots multi-engine jet and turboprop aircraft at both high and low altitudes and in congested airspace; performs pre-flight and post-flight activities which include scheduling routes, monitoring weather conditions, calculating load and fuel requirements, performing routine pilot inspections to ensure the aircraft is in airworthy

condition, fueling and preheating aircraft, and securing aircraft in hangar or covering and tying down aircraft after completion of flight; maintains operation and component records for agency; conducts or schedules required training of flight personnel; and prepares and monitors air operations budget.

NOTE: CANDIDATES SELECTED FOR INTERVIEWS WILL BE REQUIRED TO PROVIDE COPIES OR SCANS OF QUALIFYING FLIGHT LOGS.

Carson City blends a mix of shopping, dining, entertainment, culture, nightlife, and old-fashioned western charm. With close proximity to Lake Tahoe and the Sierra Nevada Mountains, the area boasts unlimited year-round activities to include fishing, boating, hiking, biking, world-class skiing, and golf courses, and many special events. Women and under-represented groups are encouraged to apply. Nevada Department of Transportation is committed to Equal Employment Opportunity/Affirmative Action in the recruitment of its employees and does not discriminate on the basis of race, color, religion, sex, age, creed, national origin, veteran status, physical or mental disability, genetic information, or sexual orientation.

MINIMUM QUALIFICATIONS:

Graduation from high school or equivalent education and 6,000 hours logged pilot-in-command flight time in single or multi-engine land planes, of which 200 hours must have been in actual or simulated instrument conditions, 200 must have been flown the last 12 months, and 2,500 hours must have been as pilot-in-command in multi-engine aircraft. Of those 2,500 hours, 1,000 hours

must have been as pilot-in-command in fixed wing multi-engine turbojet aircraft; and 500 hours as pilot-in-command in fixed-wing multi-engine turboprop aircraft is required.

Background Check: A pre-employment criminal history check and fingerprinting are required.

Drug Screening: Pursuant to NRS 284.4066, this position has been identified as affecting public safety. Persons offered employment in this position will be required to submit to a pre-employment screening for controlled substances. In addition, federal law requires random testing for controlled substances during employment.

APPROXIMATE ANNUAL SALARY:

Based on the successful candidate's experience, education, and relevant skills the annual salary for this position can be placed up to \$121,547 (salary reflects retirement (PERS) contributions by both the employee/employer; an employer paid contribution plan is also available with a reduced gross salary).

BENEFITS:

Paid Leave – Includes annual leave, sick leave, and 11 holidays; Group Insurance – Includes medical, prescription drug, dental, vision, long-term disability, and life insurance; Workers' Compensation – Assessment from the State's workers' compensation insurance to fund the cost of benefits if you suffer a job-related injury or illness; PERS Retirement Contribution – A calculated benefit will be available to you upon retirement after a minimum of 5 years of service; and Unemployment Compensation – Assessment from the Employment Security Division to fund benefits for you if you become unemployed for reasons beyond your control. Other employee paid benefits such as deferred compensation plans are available.

RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED

(All letters of interest and resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.)

SUBMIT RESUMES AND INQUIRIES TO:

Nevada Department of Transportation
Human Resources Division
Attn: Ashley Barkdull
1263 S Stewart Street
Carson City NV 89712
(775) 888-7902
Or email to ashley.barkdull@dot.nv.gov
In subject line please reference: **NDOT Chief Pilot**

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